

Affordable, High-Powered Business Training Right Here in the Rogue Valley!



Soul Canyon Training & Development has partnered with **BBSI** to fill the training needs of our local business community by offering a series of half day training programs.

At the new training facility at **BBSI 2045 Cardinal Avenue.** All classes run from **8am to Noon** and are priced at \$97.

http://www.soulcanyon.com or call Mary Hambleton at 541-218-7601 to register.

Providing Excellent Customer Service.

Earning customer loyalty is difficult – keeping it is critical. Learn the essential skills you need to keep your customers happy and singing your praises. Walk away with people skills you can use to anticipate customer needs and give them the service THEY want. Learn how to increase team cohesiveness and collaboration to make your work environment a happier place for your employees and a better place to shop, eat and do business. This training is a must for ANYONE who works with people. *Dates: October 23*

Leadership Essentials

What makes a great leader? How are these skills developed? In this highly engaging session, participants will learn the importance of a clear personal, team and organizational Mission and Vision. We move on to motivating others by aligning their skills and engaging their passion. One size does NOT fit all when it comes to leadership, so attendees will be taught the principles of Adaptive Leadership and how to situationally adjust and engage each team member. We need more inspired leaders and this session will give you and your organization a great start.

Dates: <u>September 11</u> or <u>November 13</u>

Financially Speaking – Unlocking the Language of Business

Finance is the language of business but, surprisingly, most business owners and professionals don't speak it. Most find it intimidating and never take the time to learn the fundamentals. Speaking the financial language is critical to business sustainability and success – which is why Rob Hambleton has made understanding financial terminology, financial statements and basic financial analysis easy, engaging and fun. This training is focused on the fundamentals of financial statements and is geared towards to non-financial business owner, professional, executive director and anyone who wants to be more financially fluent.

Dates: October 24

Excel Essentials – The Basics

According to SHRM (The Society for Human Resource Management), Excel skills are needed in roughly 78% of professional jobs. Most, however, are self-taught and have no idea how to unleash the power of this amazing program. Using our proven computer free technique - you will retain more and cover more than traditional methods. In this class, Rob Hambleton will cover the basics of formulas, functions, formatting, database features, charts & graphs, and printing. He will also demonstrate dozens of shortcuts that will dramatically increase your efficiency and effectiveness with this incredible program. **Dates:** <u>September 26</u> or <u>November 28</u>