June 24 CDBG SBMA Public Meeting
Access by web: https://us02web.zoom.us/j/83362769513
Access by phone: 253- 215-8782, Meeting ID 833 6276 9513

Participant Attendees
Traci Carrier (TC), Jackson County
Eric Swanson (ES), City of Phoenix
Sandra Spelliscy (SS), City of Talent
Kim Young (KY), SOREDI

Public Attendees
Devin Gooden

Meeting started: 3:00 pm
Meeting concluded: 4:00 pm

<meeting transcript, verbatim>

SS Thank you for joining. Today is Wednesday, June 24. It is 3:00 PM and we will now begin.

My name is Sandra Spelliscy, I am the City Manager for the City of Talent, and represent the lead grant applicant. With me is Kim Young with Southern Oregon Regional Economic Development (SORED), who will be moderating the chat. This meeting will be recorded. A copy of the meeting minutes will be made available after this meeting on the SOREDI website and a copy of the video recording will be available upon request.

For the public record, I am going to read a copy of the public meeting notice, followed by a summary of the proposed project.

All meeting participants will now be muted. If you have comments as we go, please use the raise hand function or type any comments in the chat. At the end of the reading, we will address any comments and open up for discussion.

The City of Talent, with participating jurisdictions Phoenix and Jackson County, plans to apply for $150,000 in Community Development Block Grant (CDBG) funding through Business Oregon for the 2020 Emergency Small Businesses and Micro-Enterprise Grant Assistance Program. The Program aims to provide COVID19-related Emergency Assistance to help businesses remain solvent and be ready and or able to rebuild and/or reopen. No activities resulting in displacement or relocation are expected. The City of Talent will serve as the lead applicant; SOREDI will serve as the subgrantee/administrator.

If awarded, funds will be made available to qualifying small businesses and microenterprises in the participating jurisdictions via an application process open to the public. A general project outline may be found online at www.soredi.org/nopm-talent2020. It will be outlined verbally shortly.

A public meeting to discuss the proposal will be held Wednesday, June 24, 2020 at 3 pm. To comply with Governor Brown's stay at home order, in-person testimony will not be allowed at public hearings.

LIVE COMMENTS may be facilitated by joining the live, online web session.

And we have a link to access the web that I am not going to read, and a link to call in by phone.

WRITTEN COMMENTS were accepted for five business days, from Monday, June 15 to Monday, June 22 via mail to Southern Oregon Regional Economic Development Institute, excuse me SOREDI, 1311 Barnett Rd., Suite 301, Medford, OR 97504 and via email to grants@soredi.org. No written comments either in print or digital format were received prior to the meeting time.

Any additional comments and/or responses received will be posted on the SOREDI website following this public meeting by 6 pm today, June 24, 2020.

The City of Talent does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities.

Please contact SOREDI by phone at 541-773-8946 with accessibility requests.

Moving now into the project summary.

The purpose of the proposed SBMA funds are to help businesses remain solvent and be ready and or able to rebuild and/or reopen.

The project participants are the cities of Talent and Phoenix, and Jackson County.

The requested amount, the requested grant amount will be $150,000. 10% of proceeds will be used for administrative purposes. The balance will initially be allocated as $51K for Talent, $41K for Phoenix, and $41K for Jackson County.

If an individual jurisdiction does not spend their allocated funds within 30 days, funds will be returned to a general pool. The general pool of funding will be made available to Qualifying Businesses from all three participating jurisdictions on a first-come-first-served basis.

The applicants intend to submit the application no later than July 1. They are hopeful for a timely decision, and that they can begin award distribution to small businesses around July 27. Approximately 1 month later, all unused funds from each jurisdiction will be returned for a general pool and the remainder of funds will be awarded.

Businesses must meet the following qualification requirements to be eligible for available SBMA funds:

1. Business is registered within the jurisdiction
2. Businesses must not have received government funds for the same purpose
3. Employee(s) reside within the jurisdiction, and award amount based on the number of eligible employees, and
4. Eligible, excuse me, Employees are low to moderate income (or LMI), which is less than 80% of the area median, adjusted by household size.

A qualified microenterprise, consisting of 1-5 employees, could be eligible for up to $10,000.
A qualified small business, consisting of 6-20 employees, could be eligible for up to $2,500 per low to moderate income employee. SOREDI, and again I apologize, Southern Oregon Regional Development Inc, will serve as the Subgrantee. As the administrator, its responsibilities will be:

Assist with the jurisdiction grant application.
- Collect all required information from participating jurisdictions
- Compile a complete application draft, circulate to participating jurisdictions for approval
- Coordinate application submission and communicate progress to participating jurisdictions

Also

Manage the public grant application process.
- Create a uniform application
- Collect applications, review for completeness
- Rank/prioritize complete applications for funding using a scoring rubric
- Create and maintain borrower files

Finally, SOREDI will

Administer the grant funds.
- Serve as central point of contact between jurisdictions and funding agency
- Report progress to jurisdictions.
  - Public, including public application demographics and related data, and
  - Disbursement reporting, both initial and semi-annual and
- Coordinate all grant activities

And that concludes the opening statement from the City of Talent.

KY Okay, thank you, Sandy.
We're going to go ahead and open up for public comment. If anybody has anything, uh we will remain open for public comments until four o'clock.

SS Tracy, I'm going to mute my microphone. Oh sorry, not Tracy… I don't know what I'm doing. Anyway, oh I'm going to, Kim, I'm going to mute my microphone, so, but I will have be in the meeting and have everything on. Just let me know if you need me for any reason.

KY Wonderful. We do have a question, a comment in the chat from Devin Gooden. 'How will the application process work for these grqnts?'

Um, currently Devin, we are in the application process where we are applying for joint funding. And then once the, if funding is awarded from CDBG, we will make that application available publicly. And that will be shared widely through all participating jurisdictions as well as the media and press.

ES Hey this is Eric. Are we still in the comment phase here or what are we doing?

KY Yes we are. We are going to leave this meeting open until four o'clock. You're welcome to stay or leave or come and go as you need to.

I'm seeing another question in chat, from Devin Gooden: Are there specifics on what businesses can apply for grants, if so what are they?

Yes, Devin, there are specifics. The are posted in the application guidelines. This application will be targeted to individual businesses that are registered within the jurisdictions' boundaries and qualify as low to moderate income.

And within that, they will be microenterprises and small businesses. So, eligible for businesses that have 1 up to 20 employees.

Thank you!

ES Hey Kim? So hey this is Eric real quick. So if it's appropriate I'll just go ahead and make the comment that we're looking forward to working with everybody. You know, if there are ideas that we can share amongst us as as entities, the main thing is that we're trying to work across organizational boundaries here to get something, get something that is positive for our business communities that are in huge peril right now.

So thank you everybody. SOREDI, Talent particularly, who allowed us to participate. I just appreciate that so much. Thank you all.

KY Thanks, Eric.

SS Can you hear me?

Okay, the time is now 4 pm. This is Sandra Spelliscy with the city of Talent. And we will be officially closing this public meting to discuss the participation of the City of Talent, Phoenix, and of Jackson County to apply for $150,000 in Community Development Block Grant funding through the Business Oregon 2020 Emergency Small Business and Microenterpriese Grant Assistance Program. Thank you to those who participated in today's meeting.